

BOOKING PROCEDURE FOR SEPTEMBER 2010-2011

STAGE ONE

- **Current School Children**
Session sheets will be sent out with Breakfast and Afterschool sessions based on the April term, parents will be asked to confirm if still want these and/or indicate any changes for Sept 2010-2011.
- **Current Pre-school Children going to School September 2010**
Session sheets will be sent out with Breakfast and Afterschool sessions based on the April term, parents will be asked to confirm if still want them and/or indicate any changes for Sept 2010-2011.
- **Current Pre-school Children staying**
Session sheets will be sent out with sessions based on the April term, parents will be asked to confirm if still want them and/or indicate any changes for Sept 2010-2011. This will be split into the 3 terms to give the opportunity to build sessions up over the year.

**All forms in stage one will be available from The Hollies on Monday 8th March
All forms need to be returned by Friday 26th March**

All sessions booked in April 2010 term will be honoured throughout the September 2010 – 2011 academic year.

If you were down on any waiting lists in the April 2010 term, as indicated on the session confirmation form then your place on the waiting list for a particular session will be honoured.

Any changes will be allocated on a first come first serve basis.

STAGE TWO

- **New School Children**
- **New Pre-school Children**

Booking forms will be sent out by post on Monday 8th March and all forms will need to be returned by 26th March.

All sessions will be allocated on a first come first serve basis after stage one sessions have been allocated.

All sessions will be confirmed week beginning 12th April 2010